| **(1)**  **Records Series Title** | **(2)**  **Authorization for Disposal** | | **(3)**  **Media Type**  **To be destroyed** | **(4)**  **Media Type**  **To be retained  (if any)** | **(5)**  **Inclusive Dates of Records** | | **(6)**  **Proposed date of destruction**  (15 business days from receipt by LGRP) | **(7)**  **For LGRP use** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Schedule Number | Date the  **RC-2** was approved by the Records Commission | From | To |
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